

Congressman John K. Delaney

Service Academy Nomination - Application

Nominations are competitive, and made on the basis of the composite of the candidate's academic record, extracurricular activities, SAT scores, and an interview with the Sixth Congressional District of Maryland's Service Academy Selection Board.

I. **Required Application Components:**

- a. Motivational Letter. A formal, signed motivational letter addressed to the Congressman requesting a nomination to a specific academy. This should be approximately 500 words in length
- b. Résumé. A résumé, including but not limited to: education, extracurricular activities, volunteer work, employment, awards and achievements, and reference contacts.
- c. Application. A completed application (available at <https://delaney.house.gov/services/military-academy-nominations>) is needed to establish formal candidacy.
- d. Two letters of recommendation. Letters may come from teachers (from different disciplines), counselors, employers, coaches, clergy, or anyone who knows you well (non-familial). These should be sent to my office by the individual writing the recommendation letter via e-mail at Delaney.Academy@mail.house.gov or by U.S. Mail to my Gaithersburg office.
- e. Official high school transcript. Transcripts must include your grade point average and your anticipated coursework for your senior year. These must be sent by your school to my Gaithersburg office.
- f. Official SAT and/or ACT scores. These scores must be sent directly from the testing agency to my office. Copies of unofficial or official test scores will not be accepted. Applicants are responsible for requesting that the scores be sent. The SAT college code for my office is 0214, and the ACT college code for my office is 7448. ***These tests must be taken no later than the testing dates in October. You will not be eligible for a nomination if your SAT and/or ACT results are not received in my office by the week following the interview date.***
- g. Interview. Qualified applicants will be interviewed by my Service Academy Selection Board (usually scheduled in late November/early December)

II. **Basis for Nomination:**

- a. School records, including GPA and courses taken.
- b. Testing scores from SAT and ACT. For the most part, a competitive candidate must have SAT scores above 560 on the verbal and essay tests and above 600 on the mathematical test. If your scores do not meet the minimum requirements—especially in the math section—you are strongly encouraged to retake the SAT.
- c. Extracurricular activities, including work, athletics, community service, and school clubs and organizations.
- d. Motivation is one of the most important considerations, but it is also the most difficult to measure. To an extent, motivation is reflected in the diligence, independence, and interest the candidate shows in completing his or her file. The interview is also designed to assess an applicant's motivation.

If your file is complete, you will be notified in early November about the scheduled time of your interview before my Service Academy Selection Board. **Only full and complete applications will be given interviews with my Service Academy Selection Board.**

All Application Components MUST be received by close of business Friday October 12, 2018. Incomplete applications will not be considered.

Please direct all correspondence regarding the service academies to my Gaithersburg district office:

Office of Congressman John K. Delaney
ATTN: Service Academy Nominations Officer
9801 Washingtonian Boulevard, Suite 330
Gaithersburg, MD 20878

Phone: 301-926-0300
Fax: 301-926-0324

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Service Academy Nomination - Application Checklist

This form is for your convenience, to help you make sure that all parts of your application have been submitted.

You should receive a confirmation e-mail when any material is sent in to Delaney.Academy@mail.house.gov. It is recommended that you contact my office to confirm application materials have been received 24 hours after submission.

- _____ Formal, signed motivational letter to the Congressman (submitted through website application)
- _____ A résumé (submitted through website application)
- _____ Application Form (submitted through website application)
- _____ Official High School Transcript (submitted directly to my office from your school)
- _____ Two letters of recommendation (submitted by e-mail or U.S. mail to my office by the individual):
 - 1st Recommendation completed by: _____
 - 2nd Recommendation completed by: _____
- _____ Official SAT and/or ACT Scores (submitted separately by testing agency to my office)