

# Congressman John K. Delaney

## Service Academy Nomination - Application

Nominations are made competitively on the basis of the composite of the candidate's academic record, extracurricular activities, SAT scores, and an interview with the Sixth Congressional District of Maryland's Service Academy Selection Board.

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### I. **Required Components:**

- a. A formal, signed motivational letter addressed to the Congressman requesting a nomination to a specific academy. This should be approximately 500 words in length
- b. A résumé, including but not limited to: education, extracurricular activities, volunteer work, employment, awards and achievements, and reference contacts.
- c. A completed application (available at <https://delaney.house.gov/services/military-academy-nominations>) formal candidacy is established upon receipt of all required parts of the application.
- d. Two letters of recommendation. Letters may come from teachers (from different disciplines), counselors, employers, coaches, clergy, or anyone who knows you well (non-familial). These can be sent to our office by the individual writing the recommendation letter. These can be sent through e-mail at [Delaney.Academy@mail.house.gov](mailto:Delaney.Academy@mail.house.gov) or by U.S. Mail to our Gaithersburg office.
- e. An official high school transcript. Transcripts must include your grade point average and your anticipated coursework for your senior year. These must be sent by your school to our Gaithersburg office.
- f. Official SAT and/or ACT scores. These scores must be sent directly from the testing agency to my office. Copies of unofficial or official test scores will not be accepted. Applicants are responsible for requesting that the scores be sent. The SAT college code for my office is 0214, and the ACT college code for my office is 7448. ***These tests must be taken no later than the testing dates in October. You will not be eligible for a nomination if your SAT and/or ACT results are not received in my office by the week following the interview date.***
- g. An interview with my Service Academy Selection Board (usually scheduled in late November)

### II. **Basis for Nomination:**

- a. School records, including GPA and courses taken.
- b. Testing scores from SAT and ACT. For the most part, a competitive candidate must have SAT scores above 560 on the verbal and essay tests and above 600 on the mathematical test. If your scores do not meet the minimum requirements—especially in the math section—you are strongly encouraged to retake the SAT.
- c. Extracurricular activities, including work, athletics, community service, and school clubs and organizations.
- d. Motivation is one of the most important considerations, but it is also the most difficult to measure. To an extent, motivation is reflected in the diligence, independence, and interest the candidate shows in completing his or her file. The interview is also designed to assess an applicant's motivation.

If your file is complete, you will be notified in early November about the scheduled time of your interview before my Service Academy Selection Board. **Applications must be received by October 13, 2017.**

**Please direct all correspondence regarding the service academies to our Gaithersburg district office:**

Office of Congressman John K. Delaney  
ATTN: Service Academy Nominations Officer  
9801 Washingtonian Boulevard, Suite 330  
Gaithersburg, MD 20878

Phone: 301-926-0300

Fax: 301-926-0324

### **Congressman John K. Delaney**

#### Service Academy Nomination - Application Checklist

This form is for your convenience, to help you make sure that all parts of your application have been submitted.

**24 hours after submitting your online application, please contact my Gaithersburg office to verify that your application and all attachments have been received**

\_\_\_\_\_ Formal, signed motivational letter to the Congressman (submitted through website application)

\_\_\_\_\_ A résumé (submitted through website application)

\_\_\_\_\_ Application Form (submitted through website application)

\_\_\_\_\_ Official High School Transcript (submitted directly to our office from your school)

\_\_\_\_\_ Two letters of recommendation (submitted by e-mail or U.S. mail to our office by the individual):

1<sup>st</sup> Recommendation completed by: \_\_\_\_\_

2<sup>nd</sup> Recommendation completed by: \_\_\_\_\_

\_\_\_\_\_ Official SAT and/or ACT Scores (submitted separately by testing agency to our office)